MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
OF MEETING HELD <u>NOVEMBER 16, 2006</u>

A public meeting of the Arizona Geographic Information Council was convened at 10:01a.m. on November 16, 2006 at the Arizona State Land Department, 1616 West Adams Street, Phoenix, AZ 85007 in Room 321. Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Lee Allison, Arizona Geological Survey
Nicole Brown, Arizona Game and Fish Department
Lee Dexter, Northern Arizona University
Victor Gass, Arizona Department of Environmental Quality
Gary Irish, Arizona State Land Department
Adam Iten, Arizona Department of Administration
Boyd Larkin, designee for Richard Oland, Arizona Department of Revenue
Lee Harbers, Arizona Professional Land Surveyors Association
Rick Harrington, Southern Arizona Geographic Information Systems
Jana Hutchins, Arizona State University
Jack Johnson, Bureau of Land Management
Keith Larson, Natural Resource Conservation Service
Dave Minkel, National Geodetic Survey
Sharon Nicholson, Arizona Department of Public Safety
Manny Rosas, Pima Association of Governments
Timothy Smothers, League of Arizona Cities and Towns
Tom Sturm, US Geological Survey
Gene Trobia, Arizona State Cartographer's Office
Tom Tyndall, designee for Bradley McNeill, Arizona State Parks
Howard Ward, private sector
Don Worley, designee for Rita Walton, Maricopa Association of Governments

Absent were:
Kevin Blake, Northern Arizona Geographic Information Forum
Candace Bogart, USDA Forest Service
Brian Brady, Yuma Regional Geographic Information System
Lisa Danka, Arizona Department of Commerce
Chris English, Bureau of Indian Affairs
Jami Garrison, Arizona Department of Transportation
Rodney Hampton, Arizona Association of Counties
Peter Kozy, Arizona Department of Economic Security
Chris Newton, Arizona Department of Health Services
Craig Wissler, University of Arizona

The following matters were discussed, considered, and decided at the meeting:

I.   Call to Order. The Council was called to order at 10:01am by Timothy Smothers, AGIC President. A count of Board Members established that a quorum was present (see list of Board members and designees in attendance).

Budget Update. Gary Irish reported on the AGIC budget (see attached AGIC Budget Summary). The status of the AGIC budget indicated that as of October 31, 2006, the AGIC General account showed a balance of $41,233.23 and the AGIC Conference account showed a balance of $14,347.91.

II.   Approval of Minutes of the August 24, 2006 Board meeting. Motion made by Dave Minkel. Seconded by Howard Ward. Approved unanimously.

Action Item: Minutes of the August 24 Board meeting approved.

III.   Committee Reports:

A.   *Administration and Legal Committee*
Tim Smothers noted that there was only one nominee for president-elect and that was himself. Gene Trobia noted that according to the bylaws, the resume for the president-elect had to be put before the Board at least 30 days prior to an election and that there had been no nominees before that cutoff date. Gene added that according to the Attorney General's Office, bylaws are not binding and that at the Board's discretion, a vote could be made on Tim's nomination. Gene moved that the board waive the 30-day review period on the nomination. Seconded by Rick Harrington. Tim Smothers noted that he has accepted the nomination. Approved unanimously.

Action Item: 30-day review period for Board nominations be waived.

Tom Sturm opened the floor to see if there were any other volunteers to serve as president-elect. Seeing none, Lee Harbers moved that nominations were closed. Seconded by Rick Harrington. Approved unanimously.

Action Item: No further nominations for president-elect.

Tom Sturm requested a vote on Tim Smothers for the office of president-elect. By a show of hands, Tim Smothers was elected as president-elect with 19 ayes, 0 nays, and 1 abstention (Tim Smothers).

Action Item: Tim Smothers elected as president-elect.

Tom Sturm moved noted that there was one nominee for treasurer, Gary Irish. Tom requested a vote on Gary for the office of secretary. By a show of hands, elected Gary Irish was elected as secretary with 19 ayes, 0 nays, and 1 abstention (Gary Irish).

Action Item: Gary Irish elected as secretary.

Tim Smothers said that the leadership of AGIC wants to know how AGIC is working, what's working and what's not, and how can problems be fixed. Tim noted that in the past AGIC had called a special meeting of the officers and committee chairs to discuss the direction of AGIC and to put together a strategic plan. Tim indicated that such a meeting would happen in the near future. Victor Gass asked if that meeting should include a representative from the Governor's Office and they could assess if AGIC is

meeting its mandate and the needs of the Governor. Victor also suggested including the Government Information Technology Agency (GITA) to see if AGIC is meeting their needs. Gene Trobia requested that the meeting be sooner than later and that he wanted AGIC to determine its mission, what the organization wants to accomplish, and whether the organization is appropriately organized to meet those goals.

The Board discussed potential meeting dates and decided on Tuesday, December 19, 9:00am-3:00pm, as the date for the meeting. Tim Smothers indicated that the meeting would be a function of the Administrative and Legal Committee. Shea Lemar requested that the meeting require the full Board to be there only for a certain portion of the meeting, rather than for the entire day. Tim agreed.

Gene suggested that any further discussion on the Strategic and Business Plan for the Board be deferred until after the December meeting.

B. *Data Resources Committee*
Tom Sturm introduced McKinley-Ben Miller from the Bureau of Land Management. Mr. Miller reported on the importance of Hydrologic Unit Code (HUC) Level 6 data for Arizona and stated that he wanted to develop HUC Level 6 coverage over Arizona. Mr. Miller reported that the BLM was within $9000 of getting this project done for Arizona. The Board discussed the planned maintenance of the dataset and the usefulness of the dataset at the local level. Rick Harrington moved that AGIC contribute $2000 to the program. Seconded by Lee Dexter seconded. Gene Trobia said that AGIC needed to pursue the maintenance aspect. Gene offered to contribute $1000 from the State Cartographer's Office. Dave Minkel added that AGIC should discuss this with other agencies to get them to contribute money, rather than AGIC. Rick Harrington added that AGIC's support of this sends a message that it is supported at the state level. 18 ayes. 0 nays. 2 abstentions. Motion carried.

Action Item: AGIC will contribute $2000 to the HUC Level 6 program for Arizona.

Tom Sturm next introduced Anthony Maslowicz from the Arizona State Land Department who attended a workshop conducted by USGS on the NHD. Mr. Maslowicz reported on the NHD training and what was covered by the workshops. Victor Gass reported that Arizona Department of Environmental Quality attendees were satisfied and interested in how ADEQ could participate in the stewardship of the data. Jack Johnson reported that he has requested the entire state from USGS. Gary Irish added that the ASLD may have most of it already.

Tom Sturm next reported that the NAIP program would be acquiring orthoimagery over Arizona in the summer of 2007. Tom reported that he and Gene Trobia had attended the National Digital Orthophotography Program (NDOP) meeting in Tucson in October and all principles from USDA were at the meeting. Tom reported that he and Gene had discussed NAIP in detail with them at the October meeting. Tom reported that the USDA was in the process of contracting for acquisition of the new imagery and that the specifications on the imagery may change, allowing four-band imagery collection. Tom reported that NDOP was interested in using Arizona as a pilot for acquiring four-band imagery and he and Gene had expressed interest in this. Tom also reported that Arizona needed to get funding together for NAIP 2007 because the deadline is approaching.

Gene Trobia added that Arizona would check on options to set new control for NAIP to do QA/QC on the imagery and also control for the contractor flying the imagery. Gene proposed an agenda item for the next meeting to discuss funding NAIP 2007.

Next, Jason Howard reported that the Imagery Server was operational and that the only thing lacking was a fully qualified domain name for the server. Jason reported that he would also being loading more imagery in the coming weeks to fill in gaps not covered by the 2005 imagery.

Next, Gene Trobia reported on the status of Arizona Height Modernization (AZHM). Gene reported that the Federal budget for 2007 was under continuing resolution and it was uncertain whether funding for AZ Height Modernization would occur or not. Gene and others in the Arizona Height Modernization Working Group would seek Federal funding for FY 08. Currently a PIJ is being submitted and the majority of this year's AZHM is focused establishing CORS in Arizona. This basic infrastructure would support leveling, photogrammetry and other applications which would benefit from improved control.

C. *Technology Committee*
Gary Irish reported that the Arizona Geodata Portal was beta tested and that contributor and user agreements were in final draft form. Gary described the purpose of the agreements to the Board. Gary said that he was taking final comments on it and to please contact him or Gene Trobia about it.

D. *Education, Outreach, and Conference Committee*
Jason Howard reported that there was still no chair for this committee, that no activities had been undertaken by the parent committee, and that all work being done was through the working groups.

1. Education Working Group. Shea Lemar reported that the ASU-AGIC GIS Career Fest had been a success and that the last Internet Mapping User Group meeting had attracted over 90 attendees.

2. Outreach Working Group. Santiago Garcia reported that Jim Riedmann had published a special edition of the AGIC Newsletter on GIS Education in Arizona. Santiago also reported that he would be resigning as chair of the Outreach Working Group.

3. Conference Working Group. Jason Howard reported that no activity had taken place, but two new persons had volunteered to serve on the Conference Working Group.

Gene reported that the State Cartographer's Office would be assessing the capabilities of rural communities for doing GIS and then tailor workshops for communities around the state.

E. *Homeland Security Committee*
Gene Trobia reported he had promoted the clearinghouse concept within the Governor's Office and in Homeland Security, in which the imagery server, the portal, and enterprise

GIS around the state were all tied together. Sharon Nicholson requested that Gene try to come up with ways to get funding for the clearinghouse so that it not be located in the state fusion center. Sharon reported that the NGA intelligence task force will be stepping up efforts in Arizona and that they will be going though Gene or Sharon on getting Arizona data. Sharon requested that NGA requests for data to AGIC member agencies be referred to Sharon. Finally, Gene Trobia reported that there will be an SCO working group on the clearinghouse and that he would come back to the Board for an endorsement on the clearinghouse.

IV.   Comments, Requests, and Items for Future Agendas.
Gene Trobia requested that the Board discuss funding NAIP 2007 at the next Board meeting. Tom Sturm requested that a general NAIP follow up discussion take place.

V.   Call to the Public.
Seth Franzman addressed the Board. Mr. Franzman reported that he has been affiliated with AGIC since its inception and is now affiliated with a couple of the committees. Mr. Franzman reported that he was concerned that the future of the organization is paramount and that participation in meetings has been almost non-existent, discussion being superficial at times. Mr. Franzman noted that membership on the Board is by gubernatorial appointment and that time should be made to honor that appointment. Mr. Franzman added that AGIC is to be supported by the SCO and not the other way around, but in the past if AGIC was not doing some things it should, SCO had stepped up appropriately. With respect to the Conference, Mr. Franzman asserted that it was an educational function and that the proceeds from the Conference should be used for the benefit of the whole GIS community. Mr. Franzman suggested using Conference funds for scholarships, reducing Conference attendance fees, or supporting workshops. Mr. Franzman urged the Board to consider educational purposes for Conference funds.

Lee Allison announced that a new GIS Analyst position had been created at the Arizona Geological Survey.

VI.   Next Meeting Time and Date. The next regularly scheduled Board meeting is February 1st, 2007 at 10:00am, location to be determined.

VII.   Adjournment. The meeting adjourned at 11:56am.

Attachments:
AGIC Budget Summary
National Hydrography Dataset Training Summary
Draft AGIC Geodata Portal Request for Username and Password
Draft AGIC Geodata Portal Contributor Agreement